



**WESTSHORE COMMUNITY FOUNDATION INC.  
SCHOLARSHIP & BURSARY GUIDELINES  
MATURE STUDENT**

**INSTRUCTIONS**

- Read the Application Guidelines carefully **before** you complete the Application Form.
- If you have any questions, please call the Westshore Community Foundation by telephone at 204-642-9796 or email to [admin@wcf-foundation.ca](mailto:admin@wcf-foundation.ca)
- Applications may be submitted online at [www.westshorefoundation.ca](http://www.westshorefoundation.ca), by mail or by email

**Background**

The **Westshore Community Foundation Inc.** wishes to assist students from the Foundation's district in pursuing and obtaining a post-secondary education. With that in mind, **The Westshore Community Foundation Scholarship and Bursary Fund** was created as a permanent endowment fund to receive donations to support educational goals. The earnings from these funds will be distributed as scholarships/bursaries under the direction of the Westshore Community Foundation Board of Directors in accordance with the selection criteria and guidelines.

**History: Westshore Community Foundation Inc.**

The Westshore Community Foundation Inc. (WCFI) was chartered in 1998 and received its first funds in May 1999 from the Johnson Memorial Hospital. The mission of the WCFI is to create and manage endowment funds where the capital is preserved in perpetuity. As the capital base expands, the earnings from this capital is distributed to scholarships/bursaries and grants to charitable organizations in the area of environment, heritage, sports, and recreation, community services and health and education.

## APPLICATION DEADLINE

The deadline for submission of applications is July 15 of each year.

### Timing/Promotion & Selection of Post-Secondary Scholarship/Bursary

- Advertisement for applications will be made in April and May of each year in the local newspaper and on the Westshore Community Foundation Inc. Website: [www.westshorefoundation.ca](http://www.westshorefoundation.ca)
- Application deadline is July 15.
- Successful applicants will be notified, in writing, in August.
- Awards will be presented publicly the first Friday in October.

### The Applicant:

- Shall not have been pursuing post-secondary education within the last five years.
- Shall be a resident of the Westshore Community Foundation catchment area for the last two years.
- Shall be a contributing citizen within the WCF catchment area.
- Shall provide Official Notification of Enrolment letter (due in Sept.)
- Shall provide two letters of reference: community/ volunteer activity, employment reference.
- Shall provide letter of Involvement
- Shall endeavour to attend the Award Ceremony on the 1<sup>st</sup> Friday of October if selected.

### SUBMITTING THE APPLICATION PACKAGE

- Keep a copy of your application package for your personal records
- Application packages may be submitted online, by mail or email.
- Applications must be received at the Westshore Office on or before the deadline of **July 15 of each year** to be eligible for committee consideration. Only **Fully completed** applications will be considered.

Forward all information to:     **Westshore Community Foundation**  
    **Scholarship & Bursary Committee**  
    **Box 395, Gimli, MB. R0C 1B0**  
    **or**  
    **Email: [admin@wcf-foundation.ca](mailto:admin@wcf-foundation.ca)**