



Box 395
Gimli, MB R0C 1B0

Westshore Community Foundation Inc.

The Westshore Community Foundation Inc. (WCFI) was chartered in 1998. The Mission of the WCF is to create and manage endowment funds where the capital is preserved in perpetuity. As the capital base expands, the earnings from this capital are distributed in the form of student scholarships and grants to charitable organizations in the area of environment, heritage, sports and recreation, community service, health and education.

The Westshore Community Foundation Scholarship and Bursary Fund was created as a permanent endowment fund to receive donations to support the educational goals of students from the Foundation's catchment area. In addition, community members have created individual endowment funds to support their choice of educational goals. The earnings from the endowment funds are distributed as scholarships under the direction of the Westshore Community Foundation Inc. Board of Directors in accordance with current application process guidelines and selection criteria as described below.

Scholarship Applicant Criteria

<p>Post-Secondary Student: Entering 2nd or later year of study</p>	<ul style="list-style-type: none"> ○ Graduated from GHS, RCI or homeschool program within catchment area of WCFI. ○ Completed at least one full year of study at a recognized post-secondary university or college last year. Minimum 9 credit hours per term.
<p>Mature Student</p>	<ul style="list-style-type: none"> ○ Resident of catchment area of WCFI for at least 2 years. ○ Returning to education after not attending for at least 3 years.
<p>Trades & Technologies Student</p>	<ul style="list-style-type: none"> ○ Attended GHS or RCI and/or current resident of catchment area of WCFI ○ Entering a full-time trades and technologies program in the current year. Minimum course duration of 6 months total or 3 months as part of longer program.

Westshore Community Foundation Inc. – Scholarship Guidelines

1. Must meet the criteria described above to apply as a Post-secondary Student, Mature Student, or Trades and Technologies Student.
2. Must be attending and provide proof of enrollment at an accredited post-secondary institution to apply as a Post-secondary student. Must be accepted and provide proof of enrollment at a post-secondary institution to apply as a Mature student or a Trades and Technologies student.
3. Must meet the minimum credit hours or course duration as described above.

4. Must submit all application documents by application deadline of July 15
 - Application form completed, dated and signed
 - Letter of application
 - 2 letters of reference that are current, dated and signed
 - Post-secondary students – an OFFICIAL academic transcript from the admissions / registrar office for the most recent year of study
5. Preference for scholarship award will be given to applicants who:
 - Demonstrate financial need
 - Demonstrate involvement in community & volunteer service
 - Demonstrate leadership qualities
 - Have not previously received a Westshore Community Foundation scholarship.
6. All successful applicants will be required to submit an OFFICIAL PROOF OF ENROLMENT from the ADMISSIONS/REGISTRAR OFFICE for next year of study to Westshore Community Foundation Inc. before receiving a scholarship award.

INSTRUCTIONS

- Application Guidelines and Application Form are available online at www.westshorefoundation.ca
- Read the Application Guidelines carefully **before** you complete the application form.
- Complete all steps of the application process before the application deadline.
 1. Complete the APPLICATION FORM. You may complete it online or print and complete.
 2. Write a LETTER OF APPLICATION – a letter 1-2 pages in length that describes:
 - a) Your academic, career and future goals
 - b) From a financial need standpoint, the impact receiving a scholarship would have on your education. Please share how you are financing your post-secondary education and any personal, family or life circumstances affecting your need for financial assistance
 - c) Your community, volunteer, and student activities, and,
 - d) Your life experiences that have shaped who you are today and challenges (if any) that you have faced in pursuing your education.
 3. Ask TWO of the following, educator, employer, mentor and/or manager for volunteer or community activities, to write LETTERS OF REFERENCE that speak to:
 - your involvement in community and volunteer service,
 - your leadership qualities,
 - your financial need and/or why you are a good candidate for a scholarship.Ask references to date and sign letters. You are encouraged to submit current references that support your application and are signed and dated.
 4. Post-secondary students - Apply to admissions/registrar office for an OFFICIAL TRANSCRIPT for most recent year of study.

As it can take time to receive transcript, proof of enrollment and references, apply for them early to receive and submit them before application deadline.

5. Keep a copy of your application form and documents for your personal records.

- Submit all documents to the Westshore Community Foundation Inc. by application deadline of July 15.
- Applications may be submitted:
 - Online at www.westshorefoundation.ca
 - By mail to PO Box 395 Gimli, MB R0C 1B0, or,
 - By email to admin@wcf-foundation.ca
- If you have any questions, please contact the Westshore Community Foundation Inc.
 - By phone at 204-642-9796, or,
 - By email to admin@wcf-foundation.ca.

Application Deadline & Scholarship Notification

- Advertisement for scholarship applications will appear each year online at www.westshorefoundation.ca and on social media.
- **The deadline for submission of complete applications is July 15 of each year.**
- Successful applicants will be notified in writing in August of each year.
- Successful applicants will be required to submit official proof of enrollment from the admissions/registrar office at an accredited post-secondary institution for the next school year.
- Scholarships will be presented at the WCFI Scholarship Awards event on the 1st Friday in October.